**Attendance (Optional Meeting)**

|  |  |  |
| --- | --- | --- |
| **Team Member Name** | **Present?** | **Medium** |
| Alexander Dinh | Y | Discord |
| Qianhui Hub | N | Discord |
| Alfred Langen | N | Discord |
| Parisa Arbab | Y | Discord |
| Jackelyn Castaneda | Y | Discord |

**Meeting Location**

Location: Online (Discord)

**Meeting Start**

Scheduled start: 8:30

Actual start: 8:30

Recorder: Alex

**Agenda**

1. Revamp journey map based on feedback.

**Meeting End**

Scheduled end: N/A

Actual end: 9:15

**Post-Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned To** | **Deadline** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Decisions Made**

1. Wait on the team's input before finalizing.

**Next Meeting**

Location: Discord

Scheduled date: TBD